

Career Portfolio for

Rafael

Garcia

Career Portfolio for Rafael Garcia

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Summary of My Plan

Section One: Career Exploration Activities

Included in this section are documents developed as I explored different careers and, ultimately, chose a career that meets the needs of my personality and my financial /lifestyle goals.

Envisioning My Future

My vision of my ideal future and how I define success.

My Personal Profile

This is a description of “ME.” It includes my passions; values; personality and strengths; skills and aptitudes; roles; occupations and vocations.

Components of Lifestyle

This is the lifestyle I would like to have by the time I am 29 years old. I have described my desires in the following areas: relationships, work, personal, and material items.

Budget Profile for My Desired Lifestyle

This section outlines the financial aspects of the life that I desire to have by the time I am 29. The budget includes the following areas of my life: family profile, housing, transportation, clothing, food, sundries, entertainment and recreation, vacations, childcare, healthcare, furnishings, savings, miscellaneous, and the compilation of the areas to conclude what salary will support my desired lifestyle.

Ideal Career Characteristics

The characteristics I desire for my future career.

Career Interest Survey

There are 2 surveys—one in which I explored the possibility of being a lawyer and one in which I explored the possibility of being a marriage and family counselor. The survey describes specifics of each particular career choice.

Making a Career Choice

Deciding on the career that will support my desired lifestyle and that will meet all my various needs.

Section Two: Professional Development Plan

This section is a breakdown of how I am going to get to the point where I would like to be at the age of 29.

Goal Setting

These are my lifestyle goals and the objectives that go with them.

Transferable Skills

These are the skills I have and where they fit in different possible careers: a lawyer, psychologist, or a researcher.

Career Alternatives Ladder

Other options of careers I could enjoy and the median salaries they earn.

Job Application and Interview Questions

Frequently asked questions on job applications or during an interview. This way I have all the answers ready.

Education and Training Plan

Where is it I want to go? A year-by-year look at the things I need to do to get to my desired career.

My 10-Year Plan

My 10-year goal and what I need to do each year to obtain it.

Section Three: Documentation of Competencies

Items and documents that prove my competency.

Resume

My resume which includes information on education, employment history, skills, honors, and references.

Work and Project Samples

Two papers I wrote during my time in high school AP English. The first is an analysis of *Their Eyes Were Watching God* and the second is an analysis of *Death of a Salesman*.

Letters of Recommendation

Letters that were written on my behalf from Mr. John Adams, AP English Teacher, Cassie Fife, Senior Counselor, and Wendy Bingham, Marketing Manager.

Records of Work Experience

Extras

A copy of my high school diploma and a copy of the *Career Choices* award I received.



Rafael Garcia's 10-year Plan Summary

Rafael is 14 years old, a student at Rosemount High and expects to graduate in 2009
8/4/2009

MY 10-YEAR GOAL

To have started a successful career as a lawyer.

MY MISSION IN LIFE

I want to contribute to society by being the best lawyer I can be. I want to provide for those who I care about, and at the same time secure better future for everyone.

MY CAREER AND LIFESTYLE GOALS

My lifestyle goal: To answer my questions about being a lawyer by March 1.

Objective

1. Read at least one book or four articles on law by Jan. 20th.
2. Search the Internet for information and discussion groups by February 10th.
3. Find a local lawyer to interview briefly by March 1st.

My lifestyle goal: Getting an A in AP Economics in two months.

Objective

1. Catch up with the rest of the class on textbook chapters in the next three weeks.
2. Form a study group with my friends two weeks before each of the regular tests.
3. Take practice tests and use the study guide for the AP test and final at least one month before.

My lifestyle goal: To be working as a lawyer by age 26 and save enough to purchase my first condo by age 29.

Objective

1. Work while going to college and law school so I don't have a lot of student loans to pay off.
2. Save 20% of each paycheck once I'm an attorney, toward my down payment.
3. Visit different communities each summer during law school to determine where I want to live.

MY BUDGET PROFILE

My total monthly expenses, for the lifestyle I envision for myself and my family is **\$5322**

THEREFORE I(WE) NEED TO EARN THE FOLLOWING SALARIES TO SUPPORT THIS LIFESTYLE:

ONE INCOME EARNER IN THE FAMILY

I need to earn at least **\$79830** per year, to support the lifestyle described in my budget narrative.

TWO INCOME EARNERS IN THE FAMILY

If I am married and we both work, on average we each need to earn at least **\$39915** per year to support the lifestyle described in my budget narrative.

BUDGET NARRATIVE

A description of the lifestyle I hope to have when I am 29 years old.

Today I am **14** years old. In **15** years, when I am **29** years old, this is how I would like my life to look.

FAMILY PROFILE:

In my ideal situation I plan to be **Married** (married, single etc), have **2** children ages **5, 3**. My other dependents may include: **none yet, hopefully**. I plan to live in: **A big city, or close to it! LA? San Diego? Who knows!**

HOUSING:

I envision living in a **A rental apartment** with **3** bedrooms and **2** bathrooms and **communal pool? :)** I plan to spend **\$2300** per month for housing expenses.

TRANSPORTATION

I plan to get around by **Your own car, bought new every 7-8 years**.

I plan to own at least one car described as a **new, Ford, Taurus**

My budget will include driving **\$1000** miles per month

My total transportation costs per month will be **520**

CLOTHING

For clothing, I plan to **Always buy on sale; Buy from department stores and boutiques**. I would like to have **A moderate-size wardrobe**. Our total family monthly budget for clothing will be **\$0**.

FOOD

My food budget is based on **The Moderate Plan**. **nothing I can think of!** may increase my food budget from this plan. My monthly food budget is projected to be **\$650**.

SUNDRIES

I plan to budget **\$100** each month for Sundries.

ENTERTAINMENT AND RECREATION

My Entertainment and recreation budget of **\$400** includes **Eating out at restaurants; Entertaining friends; Going to the movies; Attending concerts; Buying books and/or music; Subscribing to magazines and/or newspapers**.

VACATIONS

I plan to take vacations **Yearly**. I hope to afford to take **Plane trips to places of interest**. I will save **\$200** each month toward my vacations.

CHILDCARE

By the time I am **29** years old, I hope to have **2** children ages **5, 3**.

My plans for childcare are **A cooperative arrangement with a relative or friend**. I will need to budget **\$0** for their childcare requirements.

An optional addition if they check Yes when asked about this.

If I have to care for relatives or pay child support my childcare figure reflects that.

HEALTH CARE

For my health care I want **Health Maintenance Organization care**. I plan to budget **\$185** for healthcare costs.

FURNISHINGS

While I plan to have most of my furnishings by age **29**, I expect to save **\$84** a month in a fund for replacements and new furnishings and equipment.

SAVINGS

Each month I will set aside **\$500** in a savings account for the purpose of **Emergencies; Repairs, replacements, or major purchases; Children's college; Retirement; Income cushion**.

MISCELLANEOUS

In addition I will budget **\$583** per month for all those other expenses such as **Holiday gifts; Pets; Private schooling for my children**.

MY BUDGET PROFILE:

My total monthly expenses, for the lifestyle I envision for myself and my family is **\$5322** (1)

THEREFORE I (WE) NEED TO EARN THE FOLLOWING SALARIES TO SUPPORT THIS LIFESTYLE:

ONE INCOME EARNER IN THE FAMILY

I need to earn at least **\$79830** per year, to support the lifestyle described in my budget narrative.

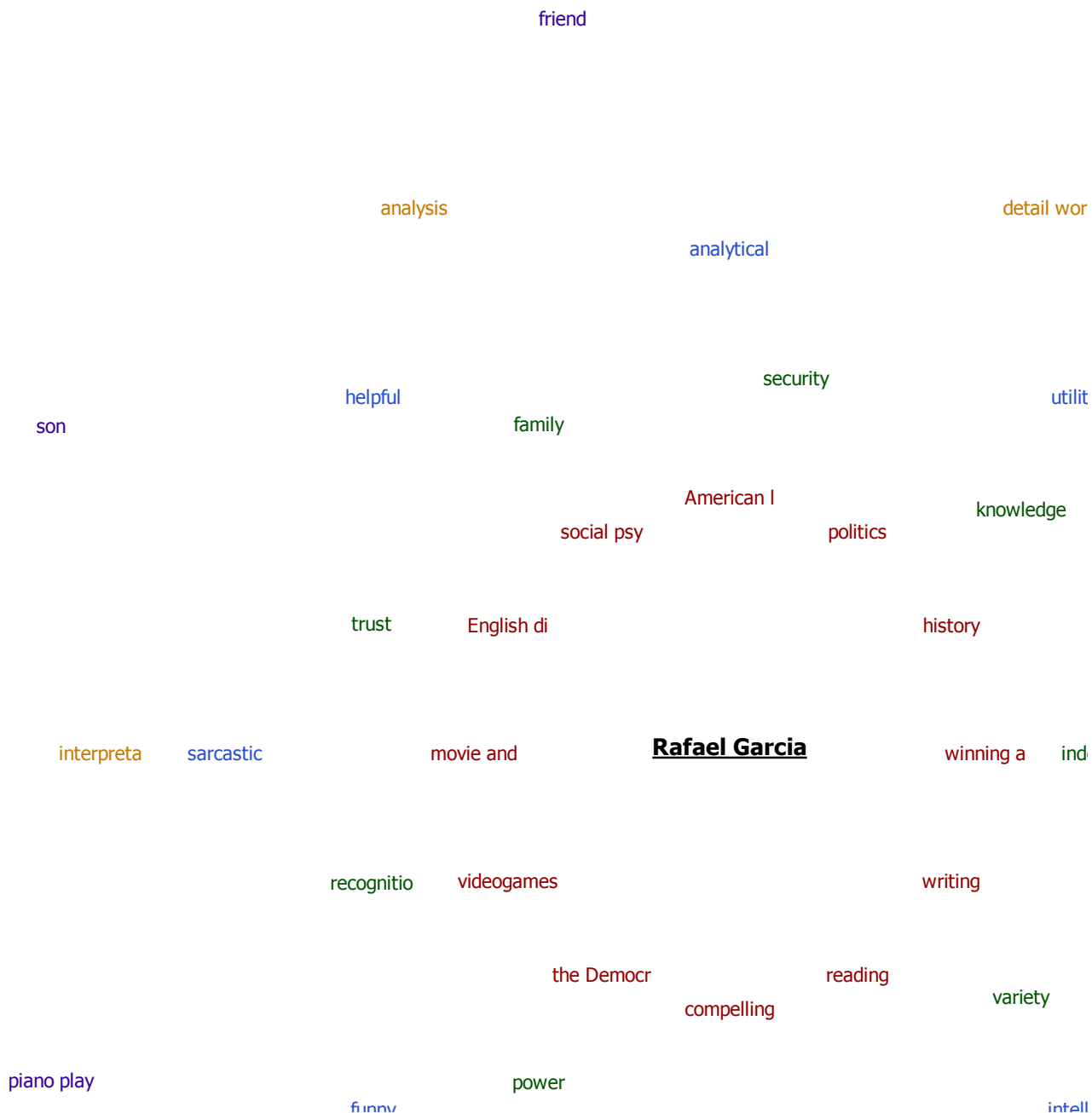
TWO INCOME EARNERS IN THE FAMILY

If I am married and we both work, on average we each need to earn at least **\$39915** (50% of figure above) per year to support the lifestyle described in my budget narrative.

PERSONAL PROFILE

- **Passions**
- **Values**
- **Personality and Strengths**
- **Skills and Aptitudes**
- **Roles, Interests**

Run your mouse over each word, if your description is more than 10 characters long



MAKING A CAREER CHOICE

I choose working after law school. I think this is the only choice that I would be really happy with, as it helps fulfill me as a person.

MY EDUCATIONAL PLAN SUMMARY

From my research this is the amount of education and/or training I need to complete to get an entry-level position in this field.

EDUCATION AND TRAINING	DURATION
high school	4 Years
college	4 Years
law school	3 Years
	1 Year or less

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Envisioning My Future



Rafael Garcia's 10-year Plan

Rafael is 14 years old, a student at Rosemount High and expects to graduate in 2009
7/31/2009

Envisoning Your Future

07/17/2006 04:22 pm

Describe your vision of your ideal career in as much detail as possible.

I believe I would like to work in an office building, but not in a cubicle. I want to be able to use my brain in my work; I need a constant challenge so that I can stay interested in everything I do. This would let me put my education to good use. I want to be able to interact with people, either as part of a team or working independently, but still being able to rely on coworkers for help when necessary.

Describe your vision of your ideal career in as much detail as possible.

I used to think I wanted to be a therapist, but I am not sure I could stay in that role easily all the time, as it could be emotionally stressful.

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Rafael Garcia's 10-year Plan

Rafael is 14 years old, a student at Rosemount High and expects to graduate in 2009
7/31/2009

Defining Success

07/17/2006 04:32 pm

Write your own definition of success here

I would say that success is a feeling. Success is contentment, or happiness, that is derived from the act of one's career. I think Maslow was pretty smart when he created his Triangle - there are different levels of needs and the satisfaction of each makes us feel positive, but satisfaction of them does not necessarily mean success. My definition of success would be akin to self-actualization, but is less philosophical, because I think some people do not search for meaning consistently at that level.

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My Personal Profile



Rafael Garcia's 10-year Plan

Rafael is 14 years old, a student at Rosemount High and expects to graduate in 2009
7/31/2009

Your Personal Profile

07/19/2006 07:08 am

Passions

winning a debate
writing
reading
compelling movies
the Democratic party
videogames
movie and music criticism
English discussions
social psychology
American law
politics
history

Values

independence
variety
challenge
power
recognition
trust
family
security
knowledge

Personality and Strengths

thoughtful
intelligent
reserved
funny
sarcastic
helpful
analytical
utilitarian

Skills and Aptitudes

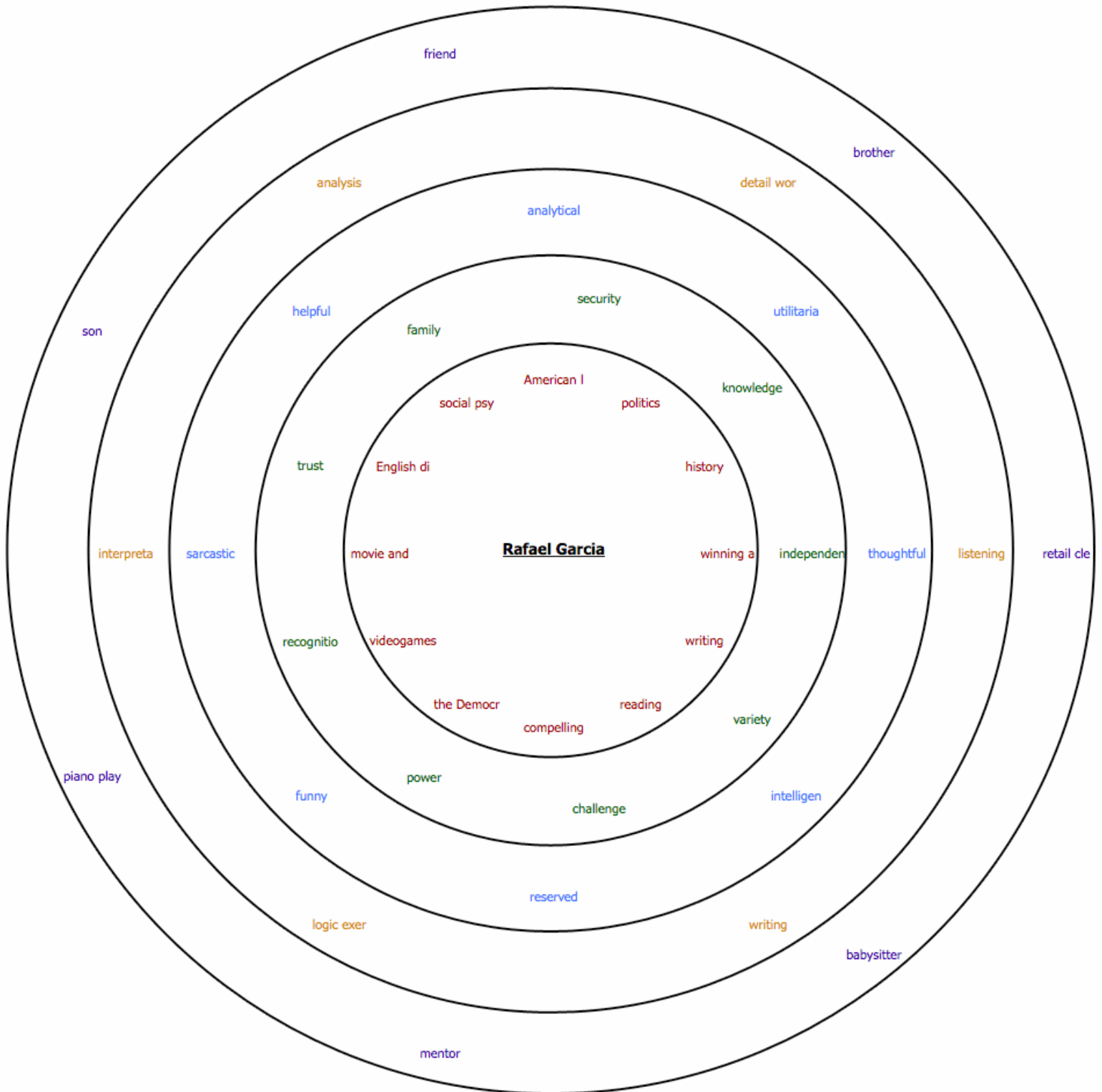
listening to people
writing
logic exercises
interpretation
analysis
detail work

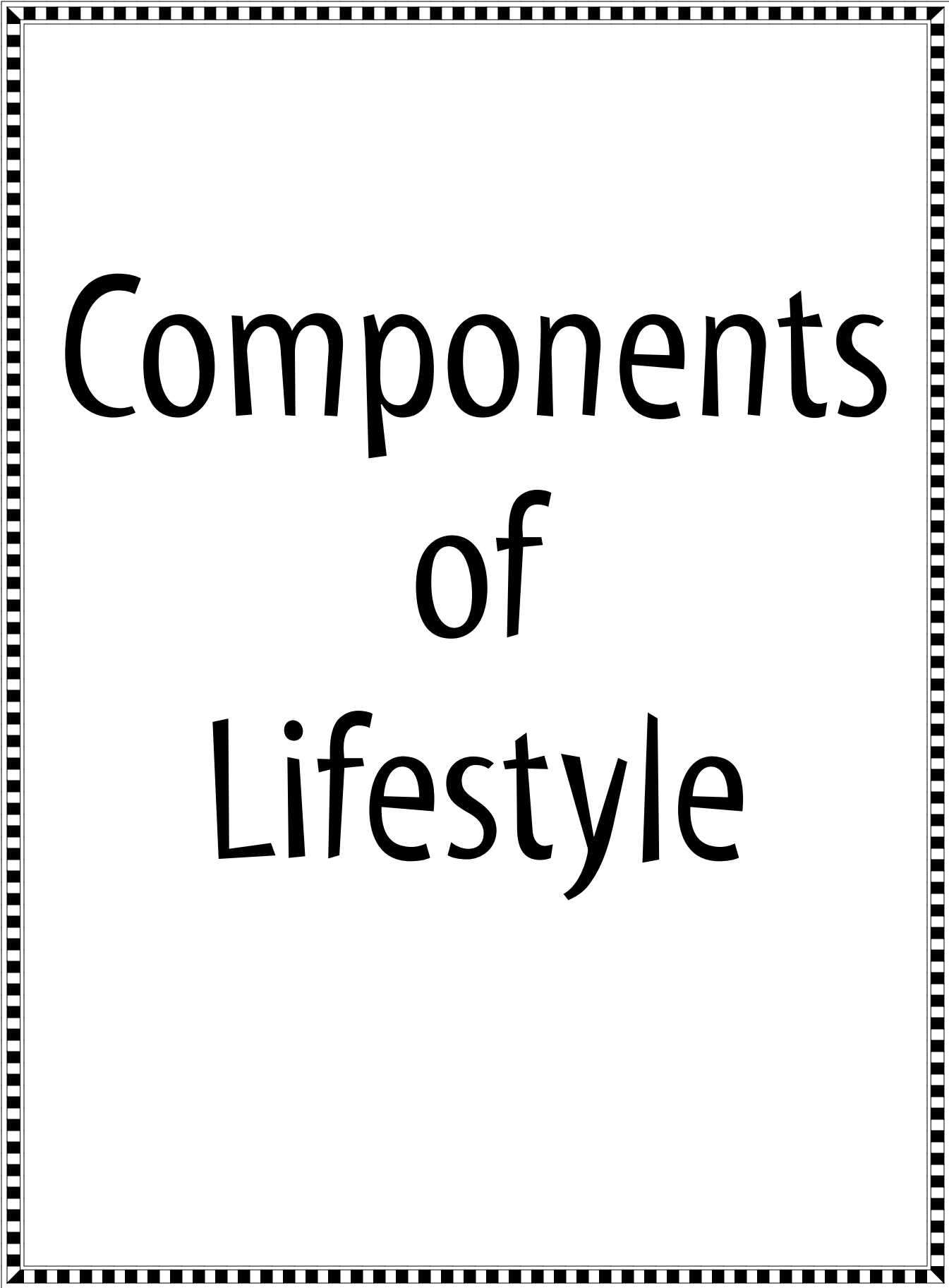
Roles, Occupations and Vocations

retail clerk
babysitter
mentor
piano player
son
friend
brother

My Personal Profile

- Passions
- Values
- Personality and Strengths
- Skills and Aptitudes
- Roles, Occupations and Vocations





Components of Lifestyle



Rafael Garcia's 10-year Plan

Rafael is 14 years old, a student at Rosemount High and expects to graduate in 2009
7/31/2009

Components of Lifestyle

07/17/2006 06:23 pm

RELATIONSHIPS

Do you want to be married? Yes

Have children? Yes

If so, how many? 2

What kinds of people would you like to be your friends?

I want to have strong relationships with my coworkers, as well as with my neighbors. Maybe I could be friends with people from groups or clubs I join. I want to keep my friends from high school as long as possible, but I can't control these things myself.

How much time (hours per week) will you want to spend with your family? 30 to 40

How much time (hours per week) with your friends? 1 to 10

WORK

How much time do you want to spend at your chosen profession? 40 - 50 hours per week?

What is your mission in life?

My mission in life is to find for myself a challenging, rewarding career that fulfills my financial needs while at the same time granting me the opportunity to express myself. I also would like to ensure that my children and family live in comfort, and have all the opportunities to fulfill themselves that they could want.

What sort of commitment do you want or need to make to some larger goal?

Besides ensuring a comfortable and positive future for myself and my family, I want to help America's public education. I think I would do better in terms of this goal by working outside of the field and trying to contribute as much as I can from there, with things like donations to schools and some volunteer work.

PERSONAL

How much time each week would you like to spend on:

Recreation: 6 to 10 hours per week

Individual pursuits: 6 to 10 hours per week

Contemplation and relaxation: 11 to 15 hours per week

How much flexibility do you want in your life?

In theory, I'd like all the flexibility in the world. But I know that if I want to be a professional, I will have to keep regular, long hours in order to earn respect from people. I am okay with this, as long as I do have some time for myself and for those I care about.

What will be the "pace" of your life? Are you a high-energy person who always needs to have many projects at once or are you a person who likes to tackle one thing at a time?

I think I will need a fast pace to my job to keep myself constantly challenged and at attention. I feel primed to take on multiple things at once by my experience in school and in work, so I feel like transporting that to my career is a natural progression.

How will you meet your spiritual needs?

I have never been religious or thought about things on anything much more than a concrete level. I think that things like relaxation and recreation rejuvenate me sufficiently.

MATERIAL ITEMS**Where do you want to live? Describe the location and housing.**

I think I want to live in a big city, or as close to one as possible, because any kind of daily commute would really grate on me and drag me down. I know the housing options in a city are not always very promising, but I would be willing to trade a lot of things for proximity. The type of housing is not the most important thing in the world to me.

What income level would you like to reach?

I want to go to law school and become a lawyer. With that level of education, hopefully I will be able to earn a substantial income. I hope for earnings in the area of about \$100,000 a year, if not more. I don't want to sound greedy, as I know I will have to work hard for it.

Describe the possessions you want most.

A nice car and wardrobe would be important to me, as well as an impressive media center. Other things like air conditioning rank high on my list, as I think constant cold air is one of the greatest inventions of the past century :). I think naming a lot more things would make me sound materialistic. I don't think I need a whole lot of the type of possessions that you only notice when they break.



Budget
Profile for
Desired
Lifestyle



Rafael Garcia's 10-year Plan

Rafael is 14 years old, a student at Rosemount High and expects to graduate in 2009
7/31/2009

Budget for your Lifestyle

07/18/2006 03:42 pm

Today I am **14** years old. In **15** years, when I am **29** years old, this is how I would like my life to look.

Housing	\$0
Transportation	\$600
Clothing	\$300
Food	\$500
Sundries	\$150
Entertainment	\$555
Vacations	\$150
Child care	\$0
Health care	\$180
Furnishings	\$50
Savings	\$600
Miscellaneous	\$800
MONTHLY Total:	\$3735

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Rafael Garcia's 10-year Plan

Rafael is 14 years old, a student at Rosemount High and expects to graduate in 2009
7/31/2009

FAMILY PROFILE

07/17/2006 06:27 pm

MARITAL STATUS: Married

CHILDREN: 2

AGES OF CHILDREN: 5, 3

OTHER DEPENDANTS:

none yet, hopefully.

WHERE I WOULD LIKE TO LIVE:

A big city, or close to it! LA? San Diego? Who knows!

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Rafael Garcia's 10-year Plan

Rafael is 14 years old, a student at Rosemount High and expects to graduate in 2009
7/31/2009

HOUSING

07/17/2006 06:45 pm

I envision living in: A rental apartment

Bedrooms: 3

Bathrooms: 2

Other distinguishing features:

communal pool? :)

Monthly payment/rent: \$ 2

Monthly property taxes: \$ 0

Monthly insurance: \$ 0

Total utilities/phone: \$ 300

Housing: \$ 2300

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Rafael Garcia's 10-year Plan

Rafael is 14 years old, a student at Rosemount High and expects to graduate in 2009
7/31/2009

TRANSPORTATION

07/17/2006 07:30 pm

Do you want to get around by:

Your own car, bought new every 7-8 years

Do you plan to own a car: Yes

What make: Ford

Model: Taurus

Year: new

How many miles per month do you plan to drive: 1000

Monthly car payments: \$ 300

Gasoline: \$ 100

Maintenance and Insurance: \$ 100

Public Transportation: \$ 20

Transportation: \$ 520

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Rafael Garcia's 10-year Plan

Rafael is 14 years old, a student at Rosemount High and expects to graduate in 2009
7/31/2009

CLOTHING

07/17/2006 07:34 pm

For clothing, I plan to:

- Always buy on sale
- Buy from department stores and boutiques

I would like to have: A moderate-size wardrobe

Each member of my envisioned family is listed below, along with his or her annual clothing budget.

Family Member	Annual Budget
spouse	\$ 1000
child 1	\$ 400
child 2	\$ 400

Annual family total: \$ 0

Monthly Clothing Budget: \$ 0

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Rafael Garcia's 10-year Plan

Rafael is 14 years old, a student at Rosemount High and expects to graduate in 2009
7/31/2009

FOOD

07/17/2006 07:42 pm

My food budget is based on: The Moderate Plan

The following special dietary requirement or desire will increase my monthly food budget:

nothing I can think of!

Monthly Food budget \$ 650

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Rafael Garcia's 10-year Plan

Rafael is 14 years old, a student at Rosemount High and expects to graduate in 2009
7/31/2009

SUNDRIES

07/17/2006 07:44 pm

I plan to budget the following amount for sundries each month.

Sundries	\$ 100
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Rafael Garcia's 10-year Plan

Rafael is 14 years old, a student at Rosemount High and expects to graduate in 2009
7/31/2009

ENTERTAINMENT AND RECREATION

07/17/2006 07:47 pm

Activities you'll want to include in your budget:

- Eating out at restaurants
- Entertaining friends
- Going to the movies
- Attending concerts
- Buying books and/or music
- Subscribing to magazines and/or newspapers

How many times/month will you eat lunch at a restaurant: 0 to 5

What will your average bill be: \$ \$40 to \$50

How much per month will be spent on meals out: \$ 200

Would you like to entertain friends? What would you spend per month: \$ 100

What would you spend per month to attend concerts, movies, theaters, sports events, and the like: \$ 50

How much a month would you like to spend to buy books or tapes, subscribe to newspapers and magazines: \$ 50

Total Entertainment \$ 400

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Rafael Garcia's 10-year Plan

Rafael is 14 years old, a student at Rosemount High and expects to graduate in 2009
7/31/2009

VACATIONS

07/17/2006 07:50 pm

Do you want to take a vacation: Yearly

What kind of vacation would you like to be able to afford:

Plane trips to places of interest

What will you want to budget every year to meet your vacation objectives: \$ 2400

I will set aside \$ 200 each month to fund my vacation.

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Rafael Garcia's 10-year Plan

Rafael is 14 years old, a student at Rosemount High and expects to graduate in 2009
7/31/2009

CHILDCARE

07/17/2006 07:54 pm

Would you have: A cooperative arrangement with a relative or friend

Total monthly child care costs: \$ 0

Will you need to care for others besides your children? No

Monthly costs to help support aging parents or other relatives: \$ 0

Divorce or child support monthly payments: \$ 0

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Rafael Garcia's 10-year Plan

Rafael is 14 years old, a student at Rosemount High and expects to graduate in 2009
7/31/2009

HEALTH CARE

07/17/2006 07:58 pm

What kind of health care do you want:

Health Maintenance Organization care

Asverage monthly Health Care costs for you and your projected family members: \$ 185

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Rafael Garcia's 10-year Plan

Rafael is 14 years old, a student at Rosemount High and expects to graduate in 2009
7/31/2009

FURNISHINGS

07/17/2006 08:04 pm

What will be your annual budget for furnishings and equipment: \$ 1000

Your monthly budget for furnishing and equipment: \$ 84

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Rafael Garcia's 10-year Plan

Rafael is 14 years old, a student at Rosemount High and expects to graduate in 2009
7/31/2009

SAVINGS

07/17/2006 08:05 pm

What do you feel you should save each month for:

- Emergencies
- Repairs, replacements, or major purchases
- Children's college
- Retirement
- Income cushion

Monthly Savings: \$ 500

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Rafael Garcia's 10-year Plan

Rafael is 14 years old, a student at Rosemount High and expects to graduate in 2009
7/31/2009

MISCELLANEOUS

07/17/2006 08:10 pm

I want to include in my budget:

Holiday gifts

Pets

Private schooling for my children

What will be your yearly budget for holiday gifts and birthdays: \$ 500

How much per month will it cost to keep any pets: \$ 42

If you send your children to private schools, how much will this cost per month: \$ 250

Miscellaneous \$ 583

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Ideal Career Characteristics



Rafael Garcia's 10-year Plan

Rafael is 14 years old, a student at Rosemount High and expects to graduate in 2009
7/31/2009

Your Chart

07/18/2006 03:41 pm

The physical setting I want to work in is:

I would like to work in an office in a city, in a job that will let me stay in one place.

The working conditions I would most enjoy include:

I would like a job that requires me to "dress for success" while I work with many different clients and a constant group of coworkers. I need strict deadlines to keep myself motivated, and would prefer not to work too much during nights and weekends.

I would like my work relationships to be:

I would like to serve private clients, with a mixture of group and independent work, but mostly independent. I don't think I would be good at being the boss of a lot of people, but I don't want to be heavily supervised, either.

The psychological reward most important to me is:

I really want a high status job that furthers my mission in life, that lets me continually learn new things, and that lets me work with people I admire and respect.

My goals for mixing career and family include:

I want to be married and have children. I know it is generally a bad idea to focus too much on work, but it would be hard for me to put my career on the backburner to switch attention completely to my family. That is why I think it would be important for my spouse to stay home with the children while they are young, and maybe we could hire babysitters later on.

Financially, I would like:

I would like a consistent monthly salary that doesn't change, as that is the best way to budget things. I'd prefer security if at all possible. I need to find a perfect balance between the amount of time spent at work and my salary, though I would be hesitant to sacrifice too much salary :).

The skills I have or would most like to acquire include:

I need more experience working with people, so that I can handle interpersonal situations better than I do at present.



Career Interest Surveys



Rafael Garcia's 10-year Plan

Rafael is 14 years old, a student at Rosemount High and expects to graduate in 2009
7/31/2009

Career Interest Survey

Lawyer

07/19/2006 07:30 am

1. What specific tasks would I perform on this job?

Keeping up to date on developments in my chosen field, dealing with clients, dealing with other lawyers, formulating legal arguments, looking up laws and applying them...

2. What is the job environment likely to be?

Some kind of professional-looking office building.

Is this compatible with the setting I said I wanted on My Chart?

3. What would be the rewards of working at this job? Are they the same as the ones I listed on page 60 and 61 in the *Workbook and Portfolio of Career Choices*?

A job as a lawyer would carry with it a high salary and the gratification of clients. If I'm working on a team, a strong attitude of cooperation could develop between my coworkers and me. Stress levels might be high, but I should learn to manage.

4. I would find this job particularly satisfying because:

I think that this is a job that will keep me hard at work without boring me or being too easy for me. Being able to put all of my effort into a job and have it pay off will be extremely gratifying.

Review your personal profile

5. Is this job compatible with my work behavioral style? If so, in what ways?

Being a lawyer works well for someone who is dominant like me. Being decisive and focusing on goals is important to get the job done when you're on a strict deadline, and I think I will be able to rise to the challenge when one pops up.

Review your personal profile

6. How much training or education would I need? Review your options. What commitment am I willing to make? Review your work on pages 51 to 54 of *Workbook and Portfolio for Career Choices*.

Being a lawyer requires hard work throughout high school, college, and law school. I think I'm ready to make this commitment, as I am doing well in high school and would love to have the opportunity to continue my education. I excel at academics, so I never mind having the opportunity to show that off.

7. Does this job require specific physical attributes or abilities (strength or health requirements, 20/20 vision, and so on)? If so, what are they? Do I meet them?

Being a lawyer can be stressful, so it's important that I have the ability to stay on task.

8. What could I expect to earn as a beginner in this field? \$ 75000 What is the average mid-career salary? \$ 90000

9. Does this meet my salary requirements? Yes

10. Will there be many job openings when I am ready to go to work? How might societal, economic, and technological changes impact this career? Online resources are available to aid you in your research.

The glut of lawyers in America might become a problem, but I don't know of any serious changes that have negatively impacted the demand for lawyers in the past. I think that the barriers of entry to becoming a lawyer keep it from being a fad career choice.

11. What aptitudes, strengths, and skills does this job call for? Are they transferable to another career if I change my mind or this job title becomes obsolete? Review your work on page 61 of the *Workbook and Portfolio for Career Choices*.

A lot of people go to law school and end up working for corporations, or in any number of other positions. I think that all the time spent in schooling will show prospective employers at a number of institutions that I have what it takes to apply myself to most anything.

12. What can I do today to begin preparing for this job?

I should study hard to make sure I get into a good college, so that I don't limit my options for law school. I could start looking at the different types of law, but I hear most people don't have a good idea of what type of law they want to practice even when they start law school.

13. What classes must I take in high school to qualify for this job?

View My School documents

Law school students are often history, political science, or economics majors, so I should see if I am happy with these and related classes. More importantly, though, I should work hard in all of my classes!

14. Where in this town or state could I find a job in this field?

Lawyers are found all over the place, in towns big and small, and in firms of varying sizes. I know a number of practices within just a couple miles of my own residence!

15. How does this career mesh with my family plans? Is it consistent with my desired lifestyle? Look back at what you listed on page 60 of *the Workbook and Portfolio of Career Choices*.

Does it offer opportunities for flexible hours or part-time work?

No

Is the income high enough so I could maintain my family on it alone if necessary?

Yes

Could I afford the kind of day care I'd like for my children?

Yes

Other comments:

16. Are there opportunities for self-employment in this field (business owner, freelance work, consulting, and the like)?

It's possible to start my own practice, though it would be unwise to do so right away, as start up costs are high and I should have experience before I try anything like that!

Create a timeline outlining how this career has changed over the last 10 years and predicting how it might change in the next 10 years. *Start with online resources.*

10 years ago

The OJ Simpson trial has managed to paint all lawyers in America with a rather ugly brush.

7 years ago

Lawyers for America's tobacco companies continue to smear the name of good lawyers everywhere.

5 years ago

3 years ago

Lawyers start to gain attention in the public eye for supposedly being at fault for a glut of malpractice lawsuits across the country.

TODAY 7/31/2009

3 years from now

5 years from now

The successful signing into law of a universal health care plan diminishes the need for HMO's nationwide and helps improve the image of lawyers in regards to malpractice lawsuits :).

7 years from now

10 years from now

The constantly rising costs of college and law school make lawyers ever rarer, securing the careers of all lawyers nationwide!

Marriage and Family Therapist

07/24/2006 04:24 pm

1. What specific tasks would I perform on this job?

Diagnose and treat mental and emotional disorders, whether cognitive, affective, or behavioral, within the context of marriage and family systems. Apply psychotherapeutic and family systems theories and techniques in the delivery of professional services to individuals, couples, and families for the purpose of treating such diagnosed nervous and mental disorders.

2. What is the job environment likely to be?

A personal office, or an office that is part of a larger suite of therapy providers.

Is this compatible with the setting I said I wanted on My Chart?

3. What would be the rewards of working at this job? Are they the same as the ones I listed on page 60 and 61 in the *Workbook and Portfolio of Career Choices*?

I would love to work indoors in a regulated, day-to-day, air-conditioned environment. The basic dynamic of spending the day with people is agreeable to me. The pay for this job is more than adequate for my needs if my spouse also works.

4. I would find this job particularly satisfying because:

I would enjoy a lot of rewarding, interpersonal interaction with people. The process of helping people through their problems and helping them be happy with their lives again would make me feel great.

Review your personal profile

5. Is this job compatible with my work behavioral style? If so, in what ways?

This job is very compatible with my personality and style. Being in the position of authority would let me exercise my training and help people actively. Patients would come to me with a variety of problems that are each unique in some way. This would challenge me and keep me interested in my profession.

Review your personal profile

6. How much training or education would I need? Review your options. What commitment am I willing to make? Review your work on pages 51 to 54 of *Workbook and Portfolio for Career Choices*.

After high school, I would have to go on to college, then earn a master's in family therapy (M.F.T.), which takes about two years.

7. Does this job require specific physical attributes or abilities (strength or health requirements, 20/20 vision, and so on)? If so, what are they? Do I meet them?

If I took on this job, I would have to have the ability to withstand potentially stressful patient/therapist interactions and also keep a level head at all times.

**8. What could I expect to earn as a beginner in this field? \$ 30000
What is the average mid-career salary? \$ 46000**

9. Does this meet my salary requirements? Yes

10. Will there be many job openings when I am ready to go to work? How might societal, economic, and technological changes impact this career? Online resources are available to aid you in your research.

As divorce rates in America remain high and have done so for decades, I don't see the demand for this job going down anytime soon.

11. What aptitudes, strengths, and skills does this job call for? Are they transferable to another career if I change my mind or this job title becomes obsolete? Review your work on page 61 of the *Workbook and Portfolio for Career Choices*.

Listening skills are critical for this job, as well as an intensive knowledge of psychological theory. Strong interpersonal skills are a must.

12. What can I do today to begin preparing for this job?

Research college and grad school options, look at different programs offered at colleges in my areas of interest, keep my high school grades up, and get into a good college.

13. What classes must I take in high school to qualify for this job?

View My School documents

AP Psychology and other college-prep classes.

14. Where in this town or state could I find a job in this field?

Marriage and family therapists have practices everywhere, though a big city or large suburb would be the easiest place to set up.

15. How does this career mesh with my family plans? Is it consistent with my desired lifestyle? Look back at what you listed on page 60 of *the Workbook and Portfolio of Career Choices*.

Does it offer opportunities for flexible hours or part-time work?

Yes

Is the income high enough so I could maintain my family on it alone if necessary?

Yes

Could I afford the kind of day care I'd like for my children?

Yes

Other comments:

16. Are there opportunities for self-employment in this field (business owner, freelance work, consulting, and the like)?

Successful therapists usually find that they can start their own practices later on in their careers. This would be an exciting opportunity for me and let me take greater control of my occupational outcome.

Create a timeline outlining how this career has changed over the last 10 years and predicting how it might change in the next 10 years. *Start with online resources.*

10 years ago

DSM-IV's release cements the latest classifications of psychological problems and

classifications. Homosexuality is no longer classified as a disorder, encouraging more patients to seek therapy.

7 years ago

5 years ago

3 years ago

TODAY 7/31/2009

Marriage and family therapy remains a strong career choice. Average wage increases are consistent with inflation.

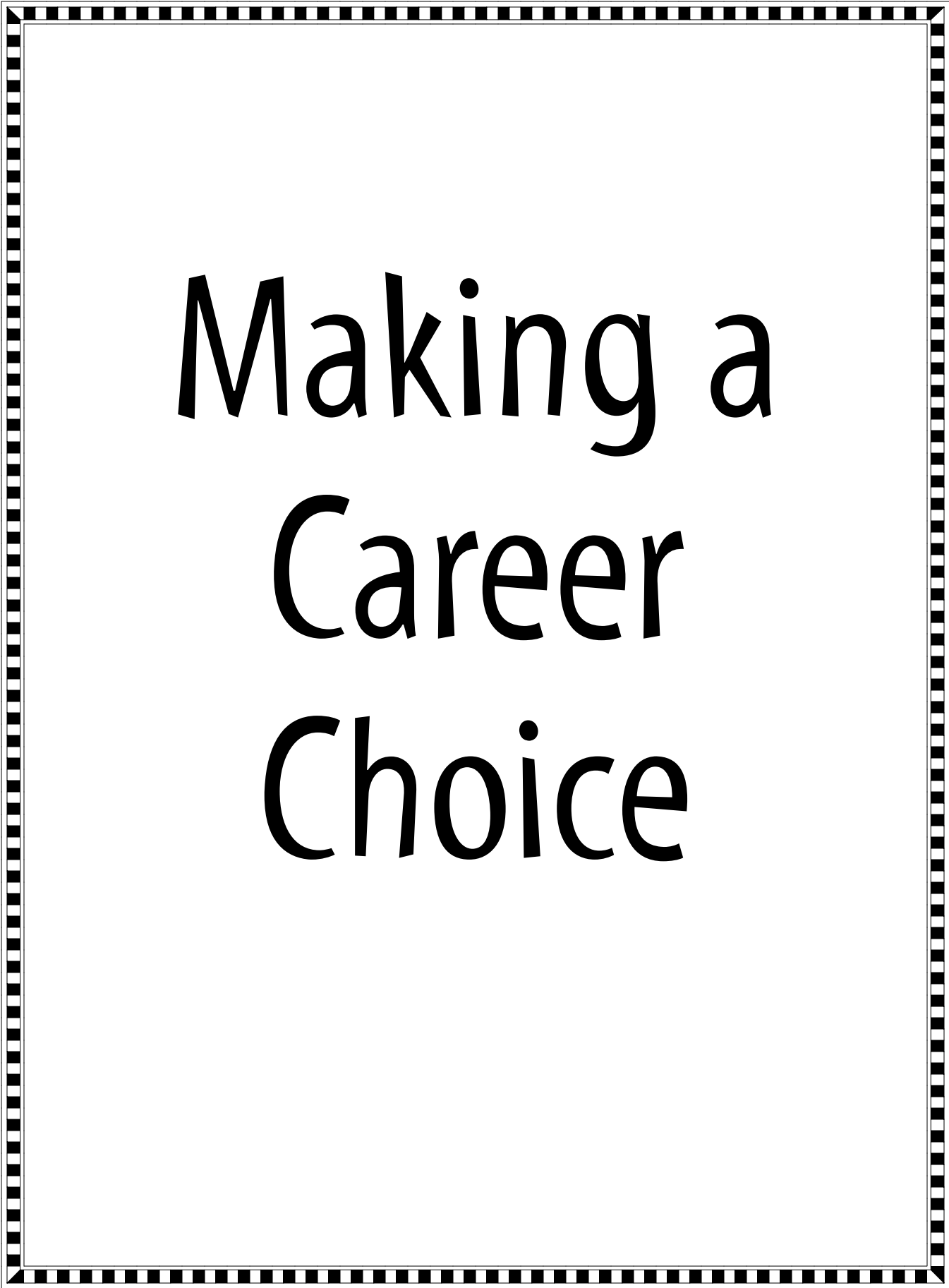
3 years from now

5 years from now

7 years from now

10 years from now

Divorce rates remain high as America continues to secularize and women are more and more economically independent. As human lives become more and more technologically assisted, people expect the same ease in their relationships, increasing the demand for therapists.



Making a Career Choice



Rafael Garcia's 10-year Plan

Rafael is 14 years old, a student at Rosemount High and expects to graduate in 2009
7/31/2009

Making a Career Choice

07/18/2006 06:04 pm

My Resources:

My parents have put away some money for my college education, so that will help cut down on costs. I will also have savings from my part-time and summer jobs. I'm good with analyzing information, making arguments, writing, and solving problems.

My Wants and Needs:

I want to support my family on one income if necessary.

1. Identify your choices

working for my dad

Pros

high chance of inheriting the business, strong ties to existing clients

Cons

unrelated to what I want to do; doesn't gel with what I'm good at

Probability of success

fair to middling

2. Identify your choices

working with just my undergraduate degree

Pros

plays to my strengths at least to a point, faster payoff in terms of being independent

Cons

lesser financial prospects, job might be too routine for me

Probability of success

medium to high

3. Identify your choices

working with my high school diploma

Pros

immediate launch of my career and adult life, wide range of employment choices

Cons

relatively low financial prospects, job could be boring

Probability of success

fair to middling

4. Identify your choices

working after law school

Pros

high pay, satisfaction of work behavioral style

Cons

long wait time before financial independence, high stress levels in education and on the job

Probability of success

high

Make a choice

I choose working after law school. I think this is the only choice that I would be really happy with, as it will help fulfill me as a person.

How realistic is this choice?

I know that my choice is the most difficult to earn, but based on my academic performance in the past, I believe I will be able to take on the challenge.



Goal Setting



Rafael Garcia's 10-year Plan

Rafael is 14 years old, a student at Rosemount High and expects to graduate in 2009
7/31/2009

Goal Setting

07/25/2006 12:05 pm

My lifestyle goal: To answer my questions about being a lawyer by March 1.

Objective

1. Read at least one book or four articles on law by Jan. 20th.
2. Search the Internet for information and discussion groups by February 10th.
3. Find a local lawyer to interview briefly by March 1st.

My lifestyle goal: Getting an A in AP Economics in two months.

Objective

1. Catch up with the rest of the class on textbook chapters in the next three weeks.
2. Form a study group with my friends two weeks before each of the regular tests.
3. Take practice tests and use the study guide for the AP test and final at least one month before.

My lifestyle goal: To be working as a lawyer by age 26 and save enough to purchase my first condo by age 29.

Objective

1. Work while going to college and law school so I don't have a lot of student loans to pay off.
2. Save 20% of each paycheck once I'm an attorney, toward my down payment.
3. Visit different communities each summer during law school to determine where I want to live.



Rafael Garcia's 10-year Plan

Rafael is 14 years old, a student at Rosemount High and expects to graduate in 2009
7/31/2009

Career Alternative Ladder

Psychologist

07/24/2006 02:58 pm

Education/Training Level	Job Title	Median Salary
Doctoral or Professional Degree	Psychologist, Health	65000
Masters Degree	Psychologist, School	60000
Bachelor + Work Experience of Certification	Psychologist, Outpatient	45000
Bachelor Degree	Psychologist, family services	40000
Associate Degree	Occupational Therapist Assistant	38000
Postsecondary Vocational Certificate	Electrician	44000
Long-term on-the-job training	ElectricianOccupational Therapy Aide	23000
Moderate-term on-the-job training	Customer service rep	19000
Short-term on-the-job training	Retail cashier	14000
No High School Diploma	Custodian	13500

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Transferable Skills



Job Application & Interview Questions



Rafael Garcia's 10-year Plan

Rafael is 14 years old, a student at Rosemount High and expects to graduate in 2009
7/31/2009

Job Applications and Interviews

Your mother's maiden (unmarried) name: Salgado

Previous addresses if you've moved in recent years

123 Candycane Lane; 567 Anytown Drive

Illnesses or health problems you've had

Lupus, ruptured colon, and myxomatosis

Dates of your last physical and/or vaccinations

2003

Some other questions you should be prepared to answer:

Do you have the legal right to work in the United States? (If you are a U.S. citizen or have a work visa, answer yes.) Yes

How will you get to and from work?

own car

When are you available to work (days and hours)?

all the time, anytime!

How many hours a week do you want to work?

40-50

What salary do you expect?

\$16,000

Have you served in the military? No

Have you ever been convicted of a misdemeanor or felony? No

Page 113 of the *Workbook and Portfolio*

PREPARE FOR AN INTERVIEW:

Write your answers here to these common interview questions:

Why do you think you would be good at this job?

I believe I more than meet the qualifications and I know I can fulfill the tasks required of me.

How did you hear about this company?

I have long been following the history of this particular organization thanks to its extensive presence in the news media.

Why do you want to work here?

I believe that this establishment upholds the diligent, dedicated philosophy of which I have always been a follower.

What classes are you taking in school?

I am taking an extensive college preparatory curriculum with a number of Advanced Placement classes.

What is your favorite class?

My favorite class is AP US History. I believe that studying the history of the country helps us make decisions about what to do for the nation's future. The study of the past also reveals a number of parallels to other historical events, which shows us that in order to truly change our nation's destiny, we must take on a new attitude and heed the examples from our past.

What is your grade point average?

4.0

What are your strengths?

I would say I have a strong attention to detail, a good mind for solving problems, and a tireless dedication to my assignments.

What are your weaknesses?

Sometimes I have a bit of a big head.

What are your hobbies?

I enjoy reading American and British fiction, writing (especially for my school newspaper and yearbook), debate, and music and movie criticism.

What are your plans for the future?

I really hope to some day go on to attend a prestigious college and hopefully proceed to a law school.

When would you be able to start working here?

Immediately.

How many hours a week could you work?

20 during the school year, 40 otherwise.

How would you get to and from work?

My own car.

What salary would you need to earn?

\$16,000

Is there anything you'd like to ask me about the job?

What would you say is the worst aspect of your job?



Education & Training Plan



Rafael Garcia's 10-year Plan

Rafael is 14 years old, a student at Rosemount High and expects to graduate in 2009
7/31/2009

Where is it you want to go

07/18/2006 10:40 pm

Lab Technician

How much education and/or training will you need to complete before you can get an entry-level job in this field? Review the Career Interest Survey you completed for this career.

EDUCATION AND TRAINING	DURATION
high school	4 Years
college	4 Years
law school	3 Years
	1 Year or less

Use the information above to determine how many more years of formal education or training you need. Enter that number below.

10 years.

What educational requirements must you meet during each of those years (classes you need to take, grades you must maintain, and so forth)? List them on the following chart.

HIGH SCHOOL

This year:

Hon. English Algebra II
Western Civ. PE
Music French

Next year:

AP Biology Hon. English
Hon. Geometry Shop
Art French II

The year after:

AP US History AP Chemistry
AP Psychology AP English
Pre-Calculus French III

The year after that:

AP Civics AP Econ
AP Physics AP Calculus
AP English Language Hon. Philosophy
AP French AP Stat.

POST-HIGH SCHOOL

Year one:

Psychology US History
Calculus Political Science
English Chemistry
Statistics

Year two:

English Film
US History Sociology

Stat

Year three:

PsychSociology

Year four:

RussianCriminology
Music Sociology

Year five:

law school classes!

Year six:

law school classes!

Year seven:

law school classes!

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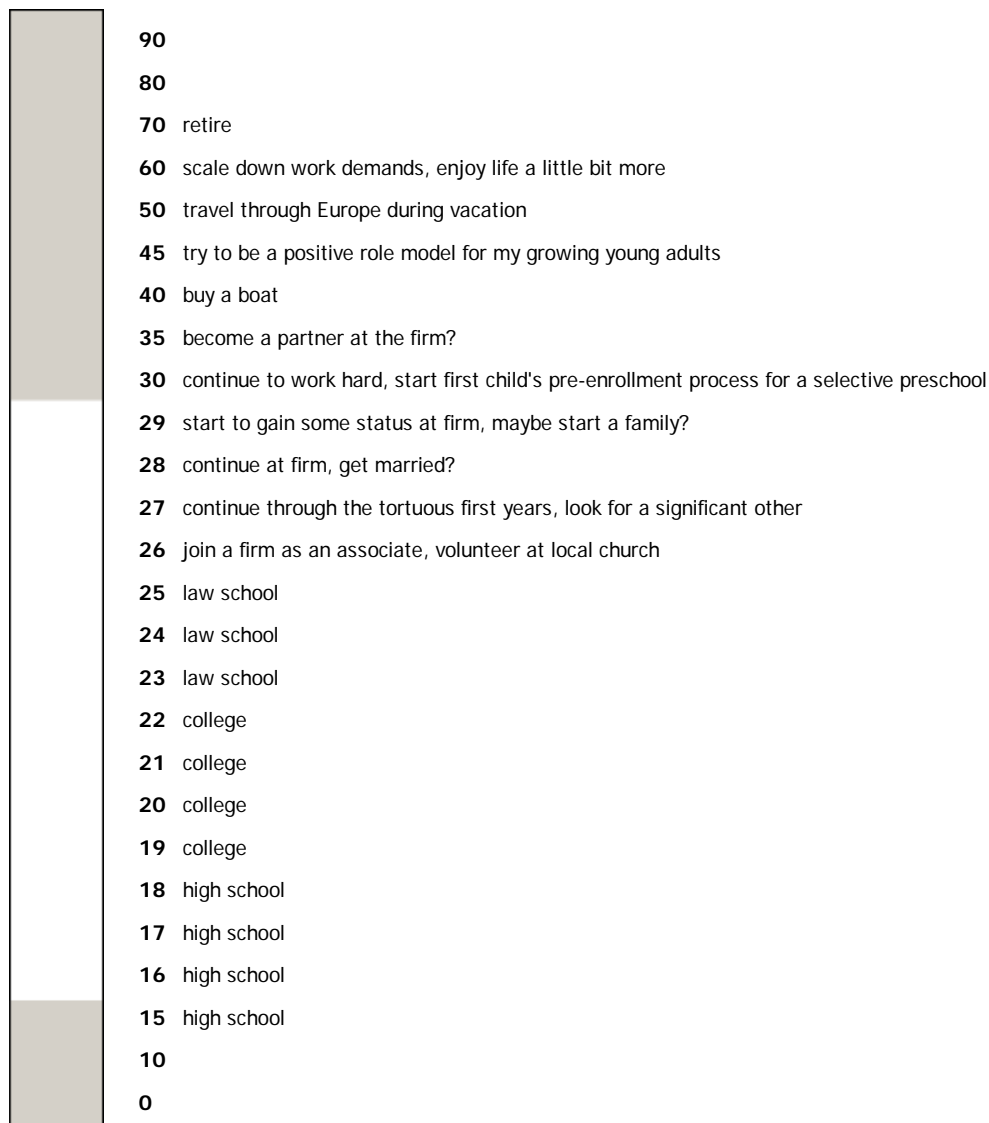


Rafael Garcia's 10-year Plan

Rafael is 14 years old, a student at Rosemount High and expects to graduate in 2009
7/31/2009

Vertical Timeline

07/24/2006 03:28 pm





Rafael Garcia's 10-year Plan

Rafael is 14 years old, a student at Rosemount High and expects to graduate in 2009
7/31/2009

Your Plan

07/18/2006 10:53 pm

YOUR 10-YEAR GOAL

To have started a successful career as a lawyer.

Write your plans below. Word them as measurable objectives if you can.

YEAR ONE

Education and training:

high school

Living arrangements:

living with parents

Employment:

none

Finances:

a small allowance

YEAR TWO

Education and training:

high school

Living arrangements:

living with parents

Employment:

none

Finances:

a slightly larger allowance?

YEAR THREE

Education and training:

high school

Living arrangements:

living with parents

Employment:

part-time employment, summer employment

Finances:

wages would be saved for a car

YEAR FOUR

Education and training:

high school

Living arrangements:

living with parents

Employment:

part-time employment, summer employment

Finances:

savings would be spent on a car

YEAR FIVE

Education and training:

college

Living arrangements:

college dorm

Employment:

work-study employment, summer

Finances:

earnings to be spent on self-sustenance, supplies

YEAR SIX

Education and training:

college

Living arrangements:

college dorm

Employment:

work-study employment, summer

Finances:

earnings to be spent on self-sustenance, supplies

YEAR SEVEN

Education and training:

college

Living arrangements:

off campus apartment?

Employment:

on-campus job, summer employment

Finances:

earnings to be spent on self-sustenance, supplies

YEAR EIGHT**Education and training:****Living arrangements:****Employment:****Finances:****YEAR NINE****Education and training:****Living arrangements:****Employment:****Finances:****YEAR TEN****Education and training:****Living arrangements:****Employment:****Finances:**



Rafael Garcia's 10-year Plan

Rafael is 14 years old, a student at Rosemount High and expects to graduate in 2009
7/31/2009

Your Mission Statement

07/18/2006 10:58 pm

YOUR MISSION IN LIFE

Write your mission statement here and review and rewrite it often. You are likely to judge your own success and failure according to how well you live up to this purpose.

I want to contribute to society by being the best lawyer I can be. I want to provide for those who I care about, and at the same time secure a better future for everyone.

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Resume

Rafael Garcia
Rosemount High
123 Anytown Lane
Washington, DC 00000
555-555-9788
rafaelxcel@careerchoices.com

EDUCATION

09/2005: Enrolled at Rosemount High School, Washington, DC
PSAT scores: 630 Verbal / 610 Math
Cumulative High School GPA: 3.40

EMPLOYMENT HISTORY

07/2005-ongoing: Part-time grocery bagger, Safeway
Responsibilities: interacting with customers, arranging purchases

SKILLS

Typing Speed: 90 wpm
Native speaker of Spanish

HONORS

Winner, Career Choices' Promising Students Award

REFERENCES

St. Mary's Elementary School: 555-555-9967
John Chambers, Principal: jchambers@maryschool.com

Washington, DC YMCA: 555-555-4578
Sam Cook, Youth Coordinator: sammy81@ymcadc.com



Work & Project Samples

Rafael Garcia

Mr. John Adams

AP English Literature

10 January 2007

An Analysis of *Their Eyes Were Watching God*

Zora Neale Hurston's Janie Crawford is, romantically, one of the most interesting characters in literature ever. From a series of failed or ended relationships, Janie develops her personality and undergoes a transformation from girl to woman. Much of Hurston's experiences is reflected in Janie's findings. Logan Killicks's marriage with the girl teaches Janie that the institution of marriage does not necessarily bring about love. Crawford's relationship with Jody Starks teaches her to follow her own view of love, as well as reprioritizes what she looks for in a man. Lastly, Janie's two-year fling with Tea Cake signifies the woman's emotional fulfillment.

At the outset of *Their Eyes Were Watching God*, Janie is a naïve, sheltered girl. She marvels at the transformation of a plant from a puerile bud to an awesome flower, a transformation that would come to mirror her own emotional development. To hurry along this metamorphosis, Nanny arranges for Janie's marriage to Logan Killicks. Janie agrees, "knowing" that "husbands and wives always loved each other, and that was what marriage meant." Crawford soon felt uncomfortable with the situation, for Killicks was a man who "don't even never mention nothing pretty." Disputes arise over each partner's role in marriage, and Logan "hopes he had hurt her as she had hurt him." Janie came to recognize that "marriage did not make love," for all the "familiar people and things had failed her." Recognizing that Hurston herself had multiple marriages, the deductive

reader decides that the occurrence must mirror one in the author's own life, an occurrence that caused her to "hurry out of the front gate," as Janie did.

Next on Janie's list was Joe Starks, mayor of an upstart town, all-around rich man, and "low-lifed n***** grinnin' in yo' face and lyin' tuh yuh." For sure, he would give his young wife a "bee for her bloom," and her very own spittoon, no less. After fleeing from her previous marriage, Janie is naturally attracted to Starks, for he tells her she "is made to sit on de front porch and rock and fan yourself and eat p'taters dat other folks plant just special for you." The day after their eloping, Joe stops "making many speeches with rhymes to her," an action reflecting the spiral that falls downward for the rest of their marriage. Crawford comes to realize their relationship "keeps them in some way they ain't natural wid one 'nother." Jody "aims to be a big voice," and Janie "oughta be glad, 'cause dat makes uh big woman outa you." Jody shelters his 'oman from "dat mess of commonness" that are the townspeople. When Janie questions his motives, Starks explains "when Ah see one thing Ah understand ten. You see ten things and don't understand one." With this resounding profession, Crawford stops being "petal-open" with her husband. Jody did not marry her to allow her to make speeches, or participate in conversations, but to be just another notch on his belt, a flower in his kitchen. For twenty deleterious years the flower wilts, until Starks dies, and Janie has the chance to recover.

Along comes Vergible Woods, a.k.a. Tea Cake, with a purple flowering can in one hand, and an inviting gesture in the other. To Janie's thinking, "mourning oughtn't tuh last no longer'n grief," so she is receptive to the man only six months after Starks's death. To others, Tea Cake "ain't got no business makin' hissef familiar wid nobody lak" Janie, for he is just a poor man, with "doodly squat" to call his own. It is this fact that

draws Crawford to the vagabond all the more. Crawford has finally come to rely on her own judgment, has abandoned Nanny's way of marriage to succeed. She needn't have a lofty place in society, nor sugar tits, neither. Tea Cake "could be a bee to a blossom – a pear tree blossom in the spring." He gave to Janie all the things Killicks and Starks could, but wouldn't. To be sure, Tea Cake and Crawford's relationship never truly passed the courting level; although they did live together, the most fulfilling parts of the marriage for Janie were playing checkers, fishing, and enjoying herself with everyone on the muck, her husband alongside her. So when Tea Cake died tragically years later, Janie knew he wasn't dead, for "he could never be dead until she herself had finished feeling and thinking." With Tea Cake's passing, Janie found peace and fulfillment, and was happy that she had been able to enjoy the time she was given with her husband. This mirrors an event in Hurston's own life, where the author realized she could be complete without a man, and went on to live happily after her final divorce.

At last, the girl came to the turning point in her life, where adversity has pushed her onto the path of maturity and self-realization. Tea Cake's death leaves Janie more constant, more able to succeed on her own. The naivete and the innocence and the gloom transform into contentment and aplomb, leaving a woman where once stood only a girl.

Rafael Garcia

Mr. John Adams

AP English Literature

10 January 2007

Analysis of Death of a Salesman

Willy Loman's is a mind fraught by disappointment and ambivalence. His two sons never turned out to be the successful role models he thought they would be. Every day he sees a miracle turnaround on the horizon, only to turn around himself and suddenly lash out at them for their failures. But only Willy is to blame for the shortcomings of his sons. He is the stereotypical mindless American, sold on the notion that an impressive appearance, popularity, and skill in sports will guarantee success in life. It could be argued that all of the blame should not fall on Loman, for it is true that it is American society that places such a weighty emphasis on the idea that personal attractiveness and athletic ability will bring success. However, Loman takes this idea to an extreme, and blindly sticks to it even in the face of his sons' failure, brought on by his own bad parenting.

"If old man Wagner was alive I'd a been in charge of New York now!" Willy laments. Mr. Loman's life seems full of "if only"s and could-have-been's. If only Biff hadn't flunked math, if only the manager above Happy would die, if only he had gone with Ben... the list goes on. A normal middle-class worker would go about his daily life, holding such thoughts of potential windfalls only as pleasant dreams of what could have been. Similarly, past mistakes would not be so heavily dwelled upon. But Willy is no

normal person. These occurrences' escape from his reach nettle him, coming back to haunt him every day of his wretched life. Loman waits for that windfall without any reason to, without having any sign of an impending change in fortune. His sons have, in turn, been taught to do the same. Happy honestly believes people will pay to come and see him play basketball with Biff. Biff hopes a former employer, whom he stole from, will lend him ten thousand dollars. All three of them together believe that "before it's all over we're gonna get a little place out in the country, and I'll raise some vegetables, a couple of chickens..." Their blind hope is almost pathetic. It is clear that for the members of this family, the archetypal two-story home with the white picket fences will never become a reality.

One of the worst things to combine with an overly positive outlook would be a huge ego, which is exactly what Willy instilled in his sons. "You got a greatness in you, Biff, remember that." "You boys are built like Adonises." "I see great things for you kids, I think your troubles are over." Again and again, Loman ensures his sons that success will come to them, for they are "well-liked" and can absolutely "lick the world." He even likens them to B.F. Goodrich and Thomas Edison. Happy and Biff hear it so often they've begun to believe it: Happy deems himself bachelor of the year and Biff mentally promotes himself from a lowly shipping clerk to a beloved salesman. Only too late does even one realize the folly of his ways, after being deeply humiliated by his former employer. By then, Biff is locked in a battle of wills with his father, who is quickly driven to suicide.

The Loman sons' big heads wouldn't be so bad if they had earned them. However, they simply haven't, and when coupled with their father's incredibly misguided life philosophy, they really cause trouble for the two. Willy has taught Happy and Biff that good looks and athletic skill are all that's needed in life to succeed. With no job requiring only good looks, and Biff's football career shot due to his bad grades, the two end up out of luck. Biff can never handle taking orders from anyone, making holding any kind of a steady job impossible. He goes so far as to steal a suit to improve his image, in the hopes that his father's ideals are true after all. Happy, meanwhile, wallows in a subordinate position at his place of employment, too content with his weekly outings with women to care about any goals of a more lasting permanence. It is clear that Happy is something like his father, reincarnated. Both follow the same philosophy, are philanderers, and share the same obstinate will. Miller, with his portrayal of Happy as loyal to the last, suggests the same fate for the younger son as for the father.

Believing that athletic ability, popularity, and physical appearance are the only things important in life, Willy Loman ended his life a failure, too crushed from having realized his naivete to go on. He had pursued the American Dream and lost the race. Still worse is the handing on of his mentality to his two sons, who are seemingly doomed to repeat their father's mistakes. Only for Biff does there seem to be any hope, for he was jarred out of his self-deceiving stupor by the realization that his life was a complete failure. Happy, however, will stumble on, pursuing his goal on the same misled, erroneous path his father followed.



Letters of Recommendation

To Whom It May Concern:

Rafael Garcia is an extraordinary young man. As his AP English Professor, I have seen many examples of his talent and have long been impressed by his diligence and work ethic. I understand that Rafael is applying to the undergraduate program at your school. I would like to recommend him for admission.

Rafael has outstanding organizational skills. He is able to successfully complete multiple tasks with favorable results despite deadline pressure. As part of a semester project, he developed an innovative collaborative novel with his classmates. This book is now being considered for publication. Rafael not only headed the project, he ensured its success by demonstrating leadership abilities that his classmates both admired and respected.

I must also make note of Rafael's exceptional academic performance. His above-average performance is a direct result of his hard work and strong focus.

If your undergraduate program is seeking superior candidates with a record of achievement, Rafael is an excellent choice. He has consistently demonstrated an ability to rise to any challenge that he must face.

To conclude, I would like to restate my strong recommendation for Rafael Garcia. If you have any further questions regarding Rafael's ability or this recommendation, please do not hesitate to contact me using the information below.

Sincerely,

John Adams

Mr. John Adams
AP English Teacher
Rosemount High School
(555) 555-0000

To whom it may concern:

I am very pleased to recommend Rafael Garcia for admission to your university program. As his guidance counselor for three years I have watched this young man develop both academically and personally into a mature individual ready in every way for his college years.

Rafael is bright, energetic, compassionate and genuinely well rounded. His grades have been consistently above average in all of his courses, and he has actively participated in a diverse assortment of extracurricular activities.

Rafael has also spent considerable time helping in the community and work force. This has included work with Meals on Wheels and a job for a textbook publishing company, Academic Innovations.

They think so much of him at Academic Innovations that they have offered him a paid internship for next summer. Despite all the preparations that will be required for going off to college next fall, Rafael told me he is absolutely thrilled about this opportunity and feels it will enhance his university studies.

Unlike many students who are not sure which field to pursue, Rafael has made clear to us all that his goal is to go to law school or possibly marriage and family counseling.

In closing, let me take a moment to recount an incident which I believe speaks volumes about the superior nature of Rafael. Two years ago I was returning from lunch to my office when I saw ahead of me in the hallway Rafael, arms stretched out between two 180+ pound students, one a Special Ed student and the other a school bully. Other students were standing by motionless or laughing while Rafael showed the leadership and courage to immediately put an end to the embarrassing fight that had erupted.

It is clear to me as I hope it is to you that this young man, Rafael Garcia, is an exceptional candidate, one that would contribute greatly to any program. I wholeheartedly recommend him and wish him the very best in all future endeavors.

Sincerely,

Cassie Fife

Cassie Fife
Senior Counselor
Rosemount High School

To Whom It May Concern:

This letter is my personal recommendation for Rafael Garcia. Until just recently, I have been Rafael's immediate supervisor. I found him to be consistently pleasant, tackling all assignments with dedication and a smile.

Besides being a joy to work with, Rafael is a take-charge person who is a self-starter and needs little direction for the tasks he is given. He has successfully completed many research tasks that have been assigned to him.

Rafael is an extraordinarily helpful in many areas of the company. In addition to researching, he also created templates and forms.

I highly recommend Rafael Garcia for employment. He is a team player and would make a great asset to any organization.

Sincerely,

Wendy Bingham

Wendy Bingham
Marketing Manager
Academic Innovations



Records of Work Experience



Extras

ROSEMOUNT High School



Rafael Garcia

Has satisfactorily completed the necessary requirements of study as prescribed by school administrators and is thereby presented with this

High School Diploma

And is entitled to all the rights and privileges pertaining thereto.

Dated this fifth day of June,

Two thousand and seven

*Dr. Bonni George
Principal*



*Mrs. Cassie Fife
Counselor*



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